



Application for Waitlist

* legally known as Community Day Care Center

100 Campus Drive, Suite 20 ➤ Portsmouth, New Hampshire 03801 ➤ 603/422-8223 phone 603/422-8227 fax

Non-Refundable Wait List Fee of \$5.00 per child required BEFORE processing of wait list application

Parent #1's Name: _____ Cell Phone: _____

Parent #2's Name: _____ Cell Phone: _____

Home Address(Street, City, State & Zip): _____ Home Phone: _____

Email Address: Parent #1 _____ Parent #2 _____

Best method to contact about space availability is: _____

Children's Names to be placed on waitlist	Dates of Birth: (due date if expecting)	Desired Start Date
_____	_____	_____
_____	_____	_____
_____	_____	_____

Prior enrollee
 Siblings must enroll together
 Sibling of a current enrollee

PROGRAMS AND SCHEDULING OPTIONS

Every attempt will be made to accommodate your child care needs; however, placement cannot be guaranteed at the time of need.

PLEASE CIRCLE THE DAYS OF WEEK, SCHEDULE(s) and SELECT PROGRAM you are interested in for care.

Early Childhood Education (Full Day at Community Campus) OPEN 7:30 am – 5:30 pm M-F or MWF or T/TH ___ Infants (8 wks – 12 months) ___ Toddler (12 – y3 yrs) ___ Preschool (3 -6yrs)	Kindergarten (any 2 – 5 days at Community Campus) OPEN 7:30 am – 5:30 pm M TU W TH F AM PM AM+PM ___ Little Harbour ___ New Franklin ___ Dondero ___ Greenland ___ Summer After K (full day only)	PEAK (any 2 – 5 days at School Sites) OPEN 7:00 am – 6:00 pm M TU W TH F AM PM AM+PM ___ Little Harbour ___ New Franklin (pm only) ___ Dondero ___ Greenland (pm only) ___ Summer PEAK (full day only 7:15 am–5:30 pm)
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Community School Preschool

OPEN 9am – noon

M-F or MWF or T/TH

___ Community School at Greenland Central School ___ Community School at Dondero Elementary in Portsmouth

Help us to help you! From your income and family size, we can determine whether you would be eligible for tuition assistance.

Gross Yearly Income from all sources: _____ Family Size (all household members): _____

Important information: We welcome families to schedule a tour to learn more about our agency and our programs. Please call or email any time to check on your waitlist status or to update any information. We do not call families on the waiting list until there is an opening available. If a space has been offered to you and you do not reply within 24 hours, we do move to the next name on our waitlist. In addition, if we've made multiple offers and you have passed on the offers, you will be removed from the waitlist.

FOR OFFICE USE ONLY

Wait List & Fee Date Received: _____ Amount Received: _____ Cash/Check # _____

Tour Scheduled Date & Time: _____ Tour Completed: YES OR NO Given By: _____

SPACE(s) OFFERED:

Date Offered	Method Offered	Classroom, Schedule, Child	Parent response?